



## NOTICE TO PROCEED

13 September 2019

PO No. PO19-00594-CSE  
 NOA No. 2019 - 176

**MR. ILUMINADO "PAUL" DE CASTRO IV**  
 ADVANCE PAPER CORPORATION  
 47 Rodriguez Drive, Jordan Valley Village  
 Baesa, Caloocan City

Dear Mr. De Castro,

The attached Contract/Purchase Order having been approved, notice is hereby given to ADVANCE PAPER CORPORATION that performance for Lot No. 1 of Supply and Delivery of Office Supplies for the Procurement Service under **Public Bidding No. 19-186-5 opened on July 03, 2019** shall commence effective on the date of receipt of this Notice:

LOT NO.	ITEM DESCRIPTION	QTY/ UOM	UNIT PRICE	TOTAL AMOUNT
1	Marker Whiteboard, felt, bullet type, assorted colors  BLACK : 165,636 pieces BLUE : 81,492 pieces RED : 55,524 pieces	302,652 pieces	₱ 12.87	₱ 3,895,131.24

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and, in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

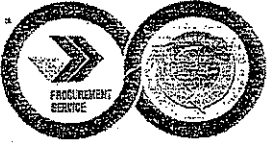
(SGD.)

**ELISA MAY ARBOLEDA-CUEVAS**  
 Executive Director

Date of receipt of this Notice: \_\_\_\_\_

Name of Authorized Representative: \_\_\_\_\_

Signature of Authorized Representative: \_\_\_\_\_



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**PROCUREMENT SERVICE - PhilGEPS**

PS-DBM Complex  
 Cristobal St., Paco  
 Metro Manila  
 Tel. Nos 563-93-61  
 689-7750 loc. 4020

COPY FOR SUPPLIER

# CONTRACT/PURCHASE ORDER

No. **PO19-00594-CSE**

To: **ADVANCE PAPER CORPORATION**  
 47 Rodriguez Drive,  
 Jordan Valley Village  
 Caloocan City  
 Metro Manila

Date September 13, 2019  
 Reference: PUBLIC  
**BIDDING No. PB 19-186-5**  
 Date of PB: 07-03-2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
1	MARKER, whiteboard, black, felt tip, bullet type ✓	165,636	PIECE	12.87	2,131,735.32 ✓
2	MARKER, whiteboard, blue, felt tip, bullet type ✓	81,492	PIECE	12.87	1,048,802.04 ✓
3	MARKER, whiteboard, red, felt tip, bullet type ✓ Brand: MONAMI	55,524	PIECE	12.87	714,593.88 ✓
For complete and detailed specifications, please refer to the attached Technical Evaluation Report which forms part of this Purchase Order.					
Delivery shall conform with the minimum labeling requirements under RA 7394.					
The inspections and test that will be conducted shall be in accordance with Section VII. Technical Specifications.					
<b>TOTAL AMOUNT</b>					₱ <b>3,895,131.24</b> ✓

PLACE OF DELIVERY: Please refer to the project site listed above	DELIVERY INSTRUCTIONS: please see above delivery schedule
FUNDS AVAILABILITY CERTIFIED BY: (SGD-) <u>AT LAR RAUL M. CATALAN</u> ACCOUNTANT	AUTHORIZED BY: (SGD-) <u>ELISA MAY ARBOLEDA - CUEVAS</u> DIRECTOR
DATE	DATE

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof.

<u>ADVANCE PAPER CORPORATION</u> NAME OF SUPPLIER	<u>MR. ILUMINADO DE CASTRO IV</u> AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)	DATE RECEIVED	DUE DATE
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COPY FOR SUPPLIER



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**PROCUREMENT SERVICE - PhilGEPS**

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 Cristobal St., Paco  
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# CONTRACT/PURCHASE ORDER

No. **PO19-00594-CSE**

To: **ADVANCE PAPER CORPORATION**  
 47 Rodriguez Drive,  
 Jordan Valley Village  
 Caloocan City  
 Metro Manila

Date September 13, 2019

Reference: **PUBLIC BIDDING No. PB 19-186-5**

Date of PB: 07-03-2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. XXX- dated XXX- subject to the Terms and Conditions enumerated at the back hereof.

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<p>For every batch of delivery, Two (2) boxes per color, twelve (12) pcs/box shall be submitted to Inspection Division for replacement of the quantity subjected to destructive tests.</p> <p>A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of three (3) months after acceptance.</p> <p>Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337, Revenue Regulation Nos. 16-05, 14-02, 12-01 &amp; 2-98.</p> <p>The following documents shall be deemed to form and be read and construed as part of this Purchase Order, viz:</p> <p>a. the Supplier's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted.</p>				
<b>09-16-0594</b> TOTAL AMOUNT					<b>₱ 3,895,131.24</b>

PLACE OF DELIVERY:  
 Please refer to the project site listed above

DELIVERY INSTRUCTIONS:  
 please see above delivery schedule

FUNDS AVAILABILITY CERTIFIED BY:  
 (SGD-)  
**ALLAN RAUL M. CATALAN**  
 ACCOUNTANT

AUTHORIZED SIGNATURE:  
 (SGD-)  
**ELISA MAY ARBOLEDA - CUEVAS**  
 DIRECTOR

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof.

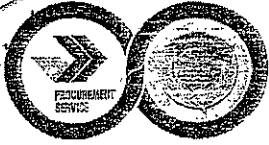
**ADVANCE PAPER CORPORATION**  
 NAME OF SUPPLIER

**MR. ILUMINADO DE CASTRO IV**  
 AUTHORIZED REPRESENTATIVE  
 (SIGNATURE OVER PRINTED NAME)

DATE RECEIVED

DUE DATE

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 DEPARTMENT OF BUDGET AND MANAGEMENT  
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# CONTRACT/PURCHASE ORDER

No. **PO19-00594-CSE**

To: **ADVANCE PAPER CORPORATION**  
 47 Rodriguez Drive,  
 Jordan Valley Village  
 Caloocan City  
 Metro Manila

Date September 13, 2019  
 Reference: **PUBLIC**  
**BIDDING No. PB 19-186-5**  
 Date of PB: 07-05-2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

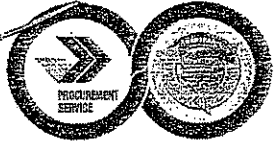
Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT	
	(e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation; b. the Schedule of Requirements; c. the Technical Specifications; d. the General Conditions of Contract; e. the Special Conditions of Contract; f. the Performance Security; and g. the Entity's Notice of Award  <b>DELIVERY INSTRUCTIONS:</b>  <b>BLACK</b> 1st - 49,272 pieces - within 30 Calendar Days from receipt of NTP 2nd - 49,272 pieces - within 30 Calendar Days thereafter 3rd - 49,272 pieces - within 30 Calendar Days thereafter 4th - 17,820 pieces - within 30 Calendar Days thereafter					
<b>09-16-0544</b>					<b>TOTAL AMOUNT</b>	<b>₱ 3,895,131.24</b>

<b>PLACE OF DELIVERY:</b> Please refer to the project site listed above	<b>DELIVERY INSTRUCTIONS:</b> please see above delivery schedule
<b>FUNDS AVAILABILITY CERTIFIED BY:</b> (SGD) <b>AT LAN RAIL M. CATALAN</b> ACCOUNTANT	<b>AUTHORIZED BY:</b> (SGD) <b>LISA MAY ARBOLEDA - CUEVAS</b> DIRECTOR
DATE	DATE

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:

<b>ADVANCE PAPER CORPORATION</b>	<b>MR. ILLUMINADO DE CASTRO IV</b>		
NAME OF SUPPLIER	AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)	DATE RECEIVED	DUE DATE

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**CONTRACT/PURCHASE ORDER**

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Date September 13, 2019  
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Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<b>BLUE</b> 1st - 30,456 pieces - within 30 Calendar Days from receipt of NTP 2nd - 30,456 pieces - within 30 Calendar Days thereafter 3rd - 10,296 pieces - within 30 Calendar Days thereafter 4th - 10,284 pieces - within 30 Calendar Days thereafter				
	<b>RED</b> 1st - 15,204 pieces - within 30 Calendar Days from receipt of NTP 2nd - 15,204 pieces - within 30 Calendar Days thereafter 3rd - 15,204 pieces - within 30 Calendar Days thereafter 4th - 9,912 pieces - within 30 Calendar Days thereafter				
<b>09-16-0594</b> TOTAL AMOUNT					<b>₱ 3,895,131.24</b>

PLACE OF DELIVERY: Please refer to the project site listed above	DELIVERY INSTRUCTIONS: please see above delivery schedule
FUNDS AVAILABILITY CERTIFIED BY: <b>(SGD)</b> <b>ALLAN RAUL M. CATALAN</b> ACCOUNTANT	AUTHORIZED BY: <b>(SGD)</b> <b>ELISA MAY ARBOLEDA - CUEVAS</b> DIRECTOR
DATE	DATE

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<b>ADVANCE PAPER CORPORATION</b> NAME OF SUPPLIER	<b>MR. ILUMINADO DE CASTRO IV</b> AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)	DATE RECEIVED	DUE DATE
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Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<b>PROJECT SITES:</b> PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila; and End-User Agencies within Metro Manila, Antipolo, Imus, Cavite and Pampanga.				
<b>TOTAL AMOUNT</b>					<b>₱ 3,895,131.24</b>

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<b>FUNDS AVAILABILITY CERTIFIED BY:</b> (SGD-) <b>ATTN RAUL M. CATALAN</b> ACCOUNTANT	<b>AUTHORIZED:</b> (SGD-) <b>LISA MAY ARBOLEDA - CUEVAS</b> DIRECTOR

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